

Municipal Office, Town of Bristol, Maine

P. O. Box 339 Bristol, Maine 04539
Telephone (207) 563-8001 Fax (207) 563-6103



Dear Marriage Applicants:

- Please complete the Intention of Marriage form **neatly with black ink**. **Complete every item carefully**. This information is used to prepare your marriage license.
- The intention worksheet must be signed in front of the Town Clerk or Notary Public.
- Maine residents must apply at the Clerk's Office in the municipality where at least one party resides. If neither applicant is a Maine resident, the application may be returned to any municipality.
(Non-residents are encouraged to file intentions at the municipal office where they plan to be married.)
- Marriage licenses are valid for 90 days from the date the marriage intentions are filed.
- Marriage applicants must sign the license in the presence of the Town Clerk. Photo identification must be presented.
- If either marriage applicant has been previously married, a certified copy of the death certificate or divorce decree must be presented to the clerk for review.
- The cost of the Marriage License is \$40. Certified copies of the completed license may be obtained from the clerk for a fee of \$15 for one copy and \$6 for each additional copy. All checks should be made payable to "Town of Bristol". Certified copies will be mailed to you after a completed marriage license has been returned to the Clerk's Office.
- If you have questions, please call the Clerk's Office. The office hours are Monday – Friday, 8 am to 4 pm and Thursday, 10 am to 6 pm.