



**Select Board Meeting
MINUTES
Bristol Town Office – March 20, 2024**

Select Board Members Present: Chad Hanna, Kristine Poland, Paul Yates

Hanna called the meeting to order at 6:30pm and led the pledge of allegiance.

Election of Chair

On a motion by Yates and seconded by Poland, Hanna was elected Chair of the Board.

Minutes

On a motion by Yates and seconded by Hanna, the minutes of March 6th were passed with Poland abstaining.

Liquor License

Poland motioned to approve the renewal of an On-Premises Liquor License for Broad Arrow Farm, LLC. Yates seconded and the motion passed.

Appointments

On a motion by Poland and seconded by Yates, the following appointments were passed unanimously. These appointments will expire at the 2025 Annual Town Meeting.

Building Official: Joseph Rose

CLC Ambulance Service Representative: Joseph Rose

Code Enforcement Officer: Joseph Rose

Compliance Officer: Scott Sutter Jr.

Constable: Scott Sutter Jr.

Director of Civil Emergency Preparedness: Scott Sutter Jr.

EMS Service Chief: Scott Sutter Jr.

General Assistance Director: Rachel Bizarro

Fire Chief: Scott Sutter Jr.

Fire Warden: Scott Sutter Jr.

Harbor Masters: Robert Ball, Steven Hope, John Stolecki

Health Officer: Randal Domina

Keeper of the Locks: Sean Hunter, Richard Poland

Lincoln County Regional Planning Board: Rachel Bizarro, Patricia Jennings

Local Plumbing Inspector: Joseph Rose

Planning Board Alternates: John Bowers, Andrea Perley

Public Access Officer: Jessica Bourne

Registrar of Voters: Jessica Bourne

Shellfish Warden: Brent Barter

Tax Collector: John Riley

Town Clerk: Jessica Bourne

Treasurer: Erin Reeves

9-1-1 Addressing Officer: Joseph Rose, Jessica Bourne (assistant)

Bristol Veterans Memorial Committee: Lara Decker, Russell Lane, Sandra Lane, Francis Montuori, Janet Montuori, Andrea Perley, Kenton Perley

Fish Committee: Tyler Cheney, Joseph Crooker, Marvin Farrin, Brent Fogg, Alison Lee, Shannon Mahan, Rick Poland Jr., Nathan Simmons, Steve Termine

Harbor Committee: Robert Ball, Troy Benner, Alexander Davis, Steven Hope, Richard Poland, John Stolecki, John Stotz, Leon MacCorkle (alternate)

Shellfish Conservation Committee: Scott Burke (2026), David Cheney (2026), Steve Lackovic (2025), Ronald Poland (2026), Steve Termine (2027)

On a motion by Poland and seconded by Yates, the following comprehensive plan committee appointments were passed unanimously. These appointments will expire at the date of submission of the comprehensive plan to the state for review.

Comprehensive Plan Committee:

Alex Beaudet

Tom Bishop

Rebecca Cooper

Paul DiMauro

James Doherty

Richard Francis

RoseAnne Holladay

Patricia Jennings

Stephen Jorgensen

Kenneth Kortemeier

Mary Piasecki

Jessica Yates

WWH Use Policy

A facility use application and a rental use policy and fees for the Willing Workers Hall were reviewed. Many inquiries have been received at the Town Office to use the building. The cost of renting the hall will be \$75/hour and \$300 for the day. Alcohol will be allowed under a catering license only. Rental hours are 8am to 10pm, any day of the week. The use policy and application will be implemented by May 1.

Regular Business

The assessor's agent has been in town for the spring pick-up work. They determined an estimated value of \$23,381,400 will be added to the town's total valuation for the 2024 tax year.

Roads will remain posted until April 1.

Building Permits. 002-056-A, 008-023-F, 020-036, 021-051, 010-050-B were reviewed.

Warrants. The Board reviewed and signed Payroll and AP warrants for the Town Office, Fire Department, Parks Department and Transfer Station.

Public Comments. The property owner abutting the river at Pemaquid Falls voiced concern over the camping occurring at a neighboring property also abutting the river. He asked if the campers were located outside of the 75' Shoreland Zone setback. He reported harassment and trespassing from the campers. Bizarro will talk with the CEO.

Hanna gave notice of the following upcoming public meetings:

- Planning Board, Thursday, March 21st @ 6:30pm, Town Office
- Comprehensive Plan Committee, Tuesday, March 26th @ 6:30pm, Town Office
- Harbor Committee, Thursday, March 28th @ 5:00pm, Town Office
- Shellfish Committee, Monday, April 1st @ 6:30pm, Town Office
- Parks Department, Tuesday, April 2nd @ 6:00pm, Ellingwood Center
- Select Board, Wednesday, April 3rd @ 6:30pm, Town Office

The meeting adjourned at 7:26pm.

Respectfully submitted,

Rachel Bizarro
Town Administrator