

**Bristol Parks & Recreation  
Ellingwood Information Center  
November 28, 2023**

*Commissioners present: Clyde Pendleton, Laurie Mahan, Sandra Lane*

*Also present: Shelley Gallagher, Pat Porter, John Porter, Julia Lane*

*Meeting called to order at 6:03 P.M. with the Pledge of Allegiance.*

**Minutes:**

Laurie made a motion to approve the minutes from the November 7 meeting, approval, Sandra seconded, and motion carried.

**New Business**

- A. We received a request for a donation for a stay at the Lighthouse Apartment for an online auction that runs Nov 24- Dec 15 to benefit the Wayfinder School. The Commissioner's discussed the high number of requests received for donations of stays and the increased number of reservations that are currently being made. Taking both of those into consideration as well as the auction having started already, the decision was made to deny the request. Each future request received will be brought to the Parks Commission to be discussed and voted on.
- B. Currently, both the beach and lighthouse have Coke machines that are available to use during their respective seasons. Those machines have been there for a long time and are not working more often than they are working. Shelley contacted Coke to get information on replacing the machines and if there are options for other types of machines that would take credit cards. The Coke sales person would not offer to switch out our machines saying it is user error causing them to break, and they are short staffed making it take longer for repair. Shelley then contacted Pepsi to see what options may be available and they have 2 options- a full service option where they stock it, fix it, etc and we get a percentage of the sales, and a self service option where we do everything and get all of the money from the sales. They would do the repairs when they are contacted though. A local sales rep will contact Shelley to go into more specifics as to what we are looking for, and also will be able to let us know if credit card reader would be an option. The card reader is important because it is wet dollar bills that tend to cause most of the broken machine issues so a card reader would prevent that. The Pepsi person also pointed out that they are Frito Lay as well so a snack machine would be an option to get as well which would be good at the lighthouse. Once Shelley gets more info she will bring this back to the Commissioners.
- C. Budget for 2024 was begun, starting with revenue. The only questions were about float fees and vending revenues. Vending will depend on which we chose to do from the previous topic. The question about float fees was should we do a flat rate for all floats, or should we do a per square foot fee. It seems somewhat unfair that a person with 2 small 8x10 floats is paying twice as much as a person with a 24x20 float just because their float is 2 pieces instead of 1. Shelley will

contact a couple of storage locations to see what other places do as far as fees then the float fees will be addressed again.

### **Old Business**

- A. Clyde went to see what space is still available for memorial tables and chairs at the lighthouse. He said there is space for 2 sets of chairs and 1 picnic table then nothing more can be put there. Shelley will contact the lady that was enquiring about getting a set of chairs there to let her know and what the process is to do it.

### **Public Comments**

Julia Lane came asking about usage of the Willing Workers Hall for Contra Dancing. She had asked a couple of months ago at Town Hall and was told it would be Parks that would be doing that. Shelley explained that since Julia had last spoke to them that had changed and requests for usage would go through Town Hall as Shelley had just recently had a discussion about another group requesting to use it. Julia will contact Town Hall about usage.

Clyde moved to adjourn the meeting at 7:48pm.